Birth or Death Certificate application and Instructions

- Step 1: Print out our Application and Notary page (Pages 2 & 3 of these instructions) fill out the application and get the 3rd page signed and stamped by a notary.
- Step 2: Make a copy of your Drivers License, if your Driver's License is expired, please also provide a copy of your social.
- Step 3: Mail us your filled out application, notary page and the copy of your Driver's License to

Tom Green County Clerk's Office

Attn: Vitals

124 W Beauregard

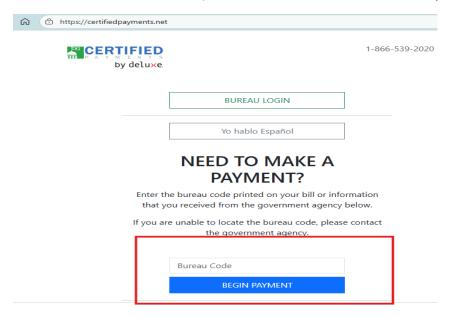
San Angelo, TX 76903

If you would like to provide a next day shipping envelope, please send with your application.

Prices for Birth and Death Certificates are on the top of the application if you're unsure of your total please give us a call at 325-659-6556.

You may pay by Money Order (Please make payable to the *Tom Green County Clerk's Office*) WE DO NOT ACCEPT PERSONAL CHECKS or by Credit card *If you are paying by CC please **DO NOT make payment** until our office contacts you.

Credit Card payments can be made online through certifiedpayments.net or over the phone at 866-549-1010, our Bureau Code is 2320034 (This number will also be used if they ask for a cause# or description).



Once we receive the application and supporting documents, we will process the request and get it mailed to you. If you have any questions, please call us at 325-659-6556 or email us at vitalstatistics@co.tom-green.tx.us

TOM GREEN COUNTY CLERK 124 W BEAUREGARD SAN ANGELO TX 76903 325-659-6556 Fax No. 325-659-3251

CHOOSE FROM THE SIZES BELOW:

| BIRTH CERTIFICATE- \$23.00 EACH | | DEATH CERTIFICATE | | | |
|--|---|--|------------------|---------------------------------------|--|
| LONG FORM (Tom Green County Births only) *ABSTRACT (Out of County Birth) PLASTIC SLEEVE (\$1.00) | | \$21.00 FIRST CERTIFIED COPY\$4.00 EACH ADDITIONAL COPY (ORDERED AT THIS TIME) | | | |
| NAME ON RECORD (NOMBRE) | First (PRIMER) | Middle (SEGUNDO | /) | APELLIDO) | |
| Date of Birth/Death (CIRCLE ONE) | Month (MES) / Day (DIA | Year (ANO) | SEX: M (SEXO) | F | |
| PLACE Birth / Death (CIRCLE ONE) | City (CIUDAD) | Cou | unty (CONDADO |)) | |
| FATHER'S NAME | / | | / | | |
| (NOMBRE DE PADRE) | First (PRIMER) | Middle (SEGUN | DO) L | ast (APELLIDO) | |
| MOTHER'S MAIDEN N | NAME/ | | / | | |
| (NOMBRE DE MADRE) | First (PRIMER) | Middle (SEGUN | JDO) M | Taiden (SOLTERA) | |
| Name of Person Applyin (Applicante – Imprima por fa Applicant's Daytime (Number de Telefono) | | | | · · · · · · · · · · · · · · · · · · · | |
| Annlicant's Mailing Add | ress | 1 | 1 | i i | |
| apprent a Maning 1100 | Address (DIRECCION) | City (CUIDAD) | State (ESTADO |) Zip Code | |
| Applicant's Relationship (RELACION A PERSONA I | to Person Named on Certifica EN EL CERTIFICADO) | ite | | | |
| | TY FOR KNOWINGLY MAKIN PP TO \$10,000.00 (TEXAS HEAL | | | | |
| SIGNATURE OF APPLICANT (FIRMA) | | | DAT | DATE (FECHA) | |
| | OFFICE US | E ONLY | | | |
| CUMENT #: REGISTRAR # | | | ISSUED BY: | | |

"I have been informed and understand that the *Abstract birth

as set forth by the U.S. Passport Services."

SIGNATURE:

certificate I am receiving does NOT meet the basic requirements

TEXAS ADMINISTRATIVE CODE CHAPTER 181.12 IDENTIFICATION OF APPLICATION--Each applicant must p

IDENTIFICATION OF APPLICATION--Each applicant must present a CURRENT form of government issued PHOTO identification along his or her application. If the applicant is unable to present a current form of photo identification, TWO (2) valid supporting forms of identification may be presented, one of which bears the applicant's signature.

| | § |
|--|---|
| OUNTY OF | § |
| nown to me to be the cknowledged to me the xpressed. | signed authority, on this day personally appeared |
| IVEN UNDER MY HAN | D AND SEAL OF OFFICE on thisday of |
| | Notary Signature |
| | Printed Name of Notary |
| | |

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